



MACS Risk assessments

Area or Activity being Assessed: Cinema					Person Conducting Assessment: Paula Kane					
Date of Assessment: 18.12.2014 Updated June 16										
Benefits of activity or area	Identified Hazards	Frequency of Risk			Who may be harmed	Level of Harm			Control Measures	Frequency of checks
		Low	Med	High		Low	Med	High		
<p>Political and social awareness of the world.</p> <p>Intellectual and critical thinking benefits.</p> <p>Socialisation benefits with peers.</p> <p>Literacy and numeracy skills.</p> <p>Knowledge and understanding of the world.</p> <p>Fun and excitement with friends.</p>	<p>Accidents during transportation to and from venue.</p>	X			All Participants		X		<p>Consent forms completed by parents prior to outings, including accidents permission and children's safe behaviour on outing.</p> <p>Registers and emergency contacts to be taken with staff to venue</p> <p>Staff to take mobile phone and first aid kit for emergency use.</p> <p>Seatbelts to be worn and checked by staff.</p> <p>Numbers on the bus match registers before and after leaving venue to be supervised and safe place to disembark discussed and agreed with driver and staff.</p> <p>Staff to be aware of other vehicles parking and keep to pedestrian paths.</p> <p>Safe outing rules and risk assessments discussed with children before departing on outing.</p>	<p>Risk assessments adhered to and read by all staff before outing.</p> <p>Changes to risk assessments completed and explained to managers if changes/ concerns occur whilst on outing.</p> <p>Supervision of children at all times.</p>



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Valued and listened too during choice of film to be shown.									<p>Adequate staff to child ratios adhered to and safe walking rules to be planned by staff and children.</p> <p>Children with ASN will have keyworker assigned to them at all times.</p> <p>Meeting point to be arranged when group arrive at venue.</p> <p>Staff assigned groups of children before departure and ensure they are ratio committed at all times.</p>	
	Lost or Missing children	X			All Participants		X		<p>Consent forms completed by parents for outings.</p> <p>Registers and emergency contacts to be taken to venue</p> <p>Staff to take mobile phone for emergency use.</p> <p>Rules for safe outing with children agreed before outing.</p> <p>If child missing area searched, venue and manager informed.</p> <p>If child not found after search senior member of staff to alert police.</p>	



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	Health and welfare of children	X			All Participants	X		<p>Children to be escorted to toilet area and remain in the toilet area at all times. Toilet is located inside the building.</p> <p>Disabled toilet to be used if possible. Ratio of staff to be appropriate at venue at all times.</p> <p>If children use disabled toilets, member of staff to monitor and check toilets beforehand.</p> <p>If children require toilet throughout the film they must be escorted at all times.</p> <p>All children to be given opportunity to go to toilets before and after film.</p>	
	Staff awareness of venue layout and equipment	X			All Participants		X	<p>Staff to be briefed on their role and responsibility</p> <p>Staff to be made aware of importance of ratio commitment and group of children they have.</p>	



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	Slips, Trips, Falls and jamming of hands etc. on chairs and doors at cinema	X			All Participants	X		Rules of safety and sitting comfortably discussed with children before and during film Staff to check seating area before children enter. Staff supervision at all times. Staff to be seated at either ends and in the middle of the seating so supervision of children can be monitored at all times.	
Staff Disclaimer I have read and understood the above risk assessment and understand that it is my responsibility to ensure I continually risk assess the play environment. If any concerns or changes occur then it is my responsibility to communicate these to my manager. Staff Signatures & Date signed: Review Date:									